

**St. Croix Electric Cooperative Board Meeting Agenda
February 6, 2017**

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| 6:00 p.m. | | Meeting Called to Order |
| Action | 1. | Adopt the Agenda |
| Action | 2. | Approve Regular Meeting Minutes January 5, 2017 |
| | 3. | Chairman's Report
-director contacts and correspondence with members |
| Action | 4. | Approve Attendees to Dairyland Power District Meeting |
| Action | 5. | Approve Adjustments to Perpetual Inventory Records 2016 |
| Action | 6. | Cancel Uncashed Capital Credit Checks Issued 10/20/2016 |
| Action | 7. | Approve Construction / Material Charges |
| Action | 8. | Revise Policy Bulletin 701 Meter Testing |
| Action | 9. | Amend Admin Procedure 701A Member Requested Meter Testing |
| Action | 10. | Revise Admin Procedure 701B Single-Phase Meter Testing |
| Action | 11. | Delete Admin Procedure 701C Three-Phase Meter Testing |
| Action | 12. | Revise Policy 702 Stopped Meters |
| Action | 13. | Approve Director Attendees WECA Education & Lobby Days |
| Action | 14. | December Preliminary Financial & Operating Report |
| | 15. | CEOs Report
-2017 rebates
-USDA Revolving Loan Fund |
| | 16. | Dairyland Power Cooperative
-NWPA II |
| | 17. | Affiliated Organizations
-WECA |
| | 18. | Safety & Compliance |
| | 19. | Other Business
-future agenda topics |
| | 20. | Informational |
| | 21. | Correspondence |

Agenda Summary

- 4. Approve Attendees to Dairyland Power District Meeting**
Dairyland Power Cooperative is hosting half-day district meetings for directors in Greenwood at Clark Electric Cooperative Wednesday, February 22 and at Barron Electric Cooperative Thursday, February 23. Meeting topics include: Wholesale power contract update, diversification of resources, generation and safety, regional transmission projects, and I.T. modernization. Per board policy all directors may attend the Dairyland District meeting. **Board action to approve director attendees to this meeting is requested.**
- 5. Approve Adjustments to Perpetual Inventory Records 2016**
The results of the line material and resell material physical inventory completed December 31, 2016 will require board action to adjust the perpetual inventory records with the results of the physical inventory. The combined book value of inventory is \$406,893. **Board action is requested to adjust the perpetual inventory records with the results of the physical inventory.**
- 6. Cancel Uncashed Capital Credit Checks Issued 10/20/2016**
The United States Post Office has returned 142 capital credit checks mailed to former members in October 2016. **Board action is requested to cancel these checks.**
- 7. Approve Construction / Material Charges**
Staff is requesting the addition of two new construction charges for member requested line extensions and rebuilds. The proposed targeted, partial cost recovery of \$350 each would be charged when setting a primary or secondary riser pole and cutting in an underground pedestal into an existing underground line. Approximately one-half of the new services require one or the other of these construction activities. **Board action to approve a \$350 construction charge when setting a riser pole or installing a primary voltage underground pedestal is requested.**
- 8. Revise Policy Bulletin 701 Meter Testing**
Staff is recommending revisions and additions to Policy 701. The revisions are necessary to implement new standards and processes related to the use of all digital meters installed during Project Integration. The revisions include setting a ½ percent deviation from 100 percent accurate as the maximum variance before a meter is installed and deemed to be inaccurate. The manner and times when meters will be tested is also proposed to change. **Board action to approve revisions to Policy 701 Meter Testing is requested.**
- 9. Amend Admin Procedure 701A Member Requested Meter Testing**
A minor amendment to this administrative procedure is proposed. The correction would deem an installed meter to be inaccurate and result in a recalculation of a member's bill when the deviation from 100% accurate was two (2) percent or more. **Board action to approve this amendment is requested.**

- 10. Revise Admin Procedure 701B Single-Phase Meter Testing**
Revisions to this administrative procedure are proposed. The current policy only applies to single-phase meters. The proposal is to make the policy applicable to both single and three-phase meters. The error deviation from 100% accurate before a bill will be recalculated is proposed to change from 5% to 2%. The recalculation of member's bill because of meter inaccuracy is proposed to change from one-year to a formula system, based on multiple factors, not to exceed 7 years.
- 11. Delete Admin Procedure 701C Three-Phase Meter Testing**
If the board adopts the revisions to administrative procedure 701B this administrative procedure will no longer be valid and should be deleted.
- 12. Revise Policy 702 Stopped Meters**
This policy has been renamed and revised to include nonfunctioning meters as well as stopped meters. A nonfunctioning meter may be the result of a burned out current transformer, broken wire or internal defects causing the meter to under register energy consumption. A 7 year maximum period of revenue recovery is established in this policy. Board action is requested to revise policy 702
- 13. Approve Director Attendees WECA Education & Lobby Days**
The Wisconsin Electric Cooperative Association is holding its annual Lobby Days event in Madison beginning at 9:30 a.m. Wednesday, March 29 and concluding at Noon, Thursday, March 30. Board policy provides the opportunity for up to 5 directors to attend. **Board action to approve directors to attend the WECA Lobby Days is requested.**